

IOWA WESTERN COMMUNITY COLLEGE

Course Syllabus Information PEH-142-OL01/02

Term: Winterim '16

I. Faculty Information:

Instructor:
Mike Pribyl
Athletic Trainer

Phone: none
e-mail Address: mpribyl@iwcc.edu
Office: K-1227
Office Hours: none

II. Course Information:

<u>Course Prefix/ No.</u>	<u>Course Name</u>	<u>Credits</u>	<u>Lecture</u>	<u>Lab</u>	
PEH-142-OL01	First Aid	3	3	0	

Course Description:

First Aid emphasizes the value and need of training in first aid as a preparation for life. It also stresses safety and accident prevention. Successful completion of the course requirements leads to a Standard First Aid certificate. This class does not give a CPR certificate due to the online format. (3/0)

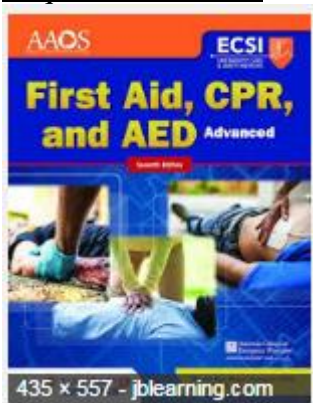
Course Meeting Times

Web

Course Location

Web

Required Textbooks



First Aid, CPR, and AED: Advanced 7th Ed.

ISBN: 9781284105315

Materials and Supplies to be Furnished by Student

- Computer
- Video recording device
- Camera

- Textbook
- Items for first aid kit project

Course Learning Objectives and Course Competencies

The Learning Objectives for this course are (upon successful completion of this course, the student will be able to):

- Recognize when an emergency has occurred
- Recognize the severity of the emergency
- Provide the proper care for injuries or sudden illnesses until professional help arrives
- Develop a functional first aid kit

Course Practices:

The syllabus serves as a contract between the faculty and the students. This section should contain the kinds of practices expected of students. Some of the practices to consider are:

1. Attendance Requirements

Each student should sign in to the class and complete assignments on a daily basis. Since this is an online format, no attendance will be taken.

2. Standards for written work

Any or all papers should be typed, 12 point New Times Roman font, one inch margins. All references should be listed and cited properly throughout paper. Documents submitted on Macintosh/Apple .PAGES format will not be read. Documents should be submitted using Microsoft Word.

3. Late papers and assignments

No late assignments will be accepted. If there is a scheduling issue, the instructor must be informed prior to the conflicting date so other arrangements can be made. If there is an issue with internet access, the instructor must approve any late work submitted. Traveling/holiday vacations will not be accepted as an excuse regarding loss of internet access.

4. Missed exams

If a student misses an exam without the instructor's prior knowledge, the student will not be allowed to make up the exam.

5. Extra Credit

There is no extra credit available for the class.

6. Participation

Participation is limited in an online format except for threaded discussions.

7. Classroom Management and Behavior

Each student is expected and required to conduct themselves in a professional manner throughout the course.

8. Communication with instructor

Please allow 24 hours for the instructor to respond to email. If you need to speak to me, please email me your phone number and I will return your call ASAP. I will not be available for office hours as IWCC offices are closed

Instructional Techniques and Practices

This course will consist of the instructor providing assignments and brief powerpoint lectures emphasizing the main points of each unit. The instructor will serve as a guide of course material throughout the course. The powerpoints are designed to give a summary of the material. The student must get the detail from each chapter in the book to prepare for the quizzes.

Safety Practices and Policies

If a student is not able to complete any activity that is required by the course content, a physician's note will be required explaining such limits.

Grading

Grades will be determined through objective grading procedures including, but not limited to, quizzes, tests, class project, and activities. Each graded submission will be assigned a point value. A student's final grade will consist of a sum of the point total.

Extra credit projects will not be given through the semester. Each student is expected to complete work as it is assigned in class.

After each unit is reviewed online, the student will be responsible for completing the corresponding quiz. Each unit is to be done during the designated time frame as this is not a self-paced class. If a student is not going to be able to complete a unit before the next one begins, the instructor must know before the days end. Once a unit closes online, a student will not have access to the material unless prior arrangements have been made with the instructor.

Scale:

100%-90% = A

89% - 80% = B

79% - 70% = C

69% - 60% = D

59% and below = F

Final grades are viewable on ROC, Self-Services Menu, Students, Academic Record the Tuesday after the end of the semester.

Important Dates

Many important dates can be found on the Academic Calendar on ROC. Dates include:

- *Registration dates*
- *Drop dates*
- *Graduation dates*
- *Etc..*

Problem Resolution

If you have a conflict with me, concerns about my teaching and/or the course material, please discuss this first with me. If we cannot resolve the difficulty, contact *Dr. Gina Schochenmaier* at gschochenmaier@iwcc.edu, 712-325-3356 (not available between fall and spring semester via phone)

Notice of Class Cancellation

1. Emergency closing of entire campus such as for weather – Students will be notified through the Reiver Alert system. Students must register for this service; find Reiver Alert on your ROC homepage.
2. Emergency cancellation of a class session such as for faculty illness – Students will be notified through an announcement on the ROC course page if possible and/or a posted note on the classroom door.

Course Topical Outline and Schedule

First Aid Winterim '16 calendar – Dec19th – Jan 6th

Unit	Open date	Close date (due date)
Unit 1 & Unit 2	Monday 12/19	Saturday, 12/24, midnight
Unit 3 & unit 4	Thursday 12/22	Monday, 12/26, midnight
Unit 5	Sunday, 12/25	Friday, 12/30, midnight
Unit 6	Wednesday, 12/29	Monday, 1/1/17, midnight
Unit 7 & 8	Saturday, 12/31	Thursday, 1/5/17, midnight
Unit 9	Tuesday, 1/3	Thursday, 1/5/17, midnight
Class project	Tuesday, 12/27	Friday, 1/6, midnight

These units overlap in order to give flexibility with the Christmas and New Year holiday schedules. You are allowed to turn in assignments for the unit only while the unit is open. **No late assignments will be accepted.** Plan accordingly with holiday travel and celebrations; LOSS OF INTERNET ACCESS IS NOT AN EXCUSE.

The last day to drop a WINTERIM class is Tuesday, 1/3/17.

Dropping Classes

While we encourage you to do everything you can to complete your classes, it is always better to drop a class than to fail it. If it becomes necessary for you to drop a class you can drop a class online through ROC up to the last day to drop. We recommend that you always talk to your advisor and financial aid before you drop a class. For more information on dropping classes see the Advising Information Site in ROC under the Academics tab.