



# IOWA WESTERN COMMUNITY COLLEGE HOUSING APPLICATION

Thank you for your interest in student housing at Iowa Western Community College. Please follow the steps below to increase your chances of getting the housing accommodations you desire. It is important to note that submitting your housing application does not guarantee housing for the academic year.



**STEP ONE: Complete Your Housing Application.** Complete and submit the Housing Application. You may either complete the application online or print the application form and turn it in to the Housing and Residence Life Department Office located in the Reiver Suites.



**STEP TWO: Watch Your Mail for a Housing Contract.** After receiving your Housing Application, the Department of Housing and Residence Life will mail you a housing contract and copy of the IWCC Housing Rules and Regulations. Please note that the Housing contracts for fall housing will not be mailed until after February 1<sup>st</sup> of any given year.



**STEP THREE: Complete Your Housing Contract.** Complete your Housing Contract as soon as possible. Please be sure to provide all requested information to ensure that there is no delay in filling your housing request. Submit your signed housing contract to the Housing and Residence Life Department Office either in person at the Reiver Suites office or by mail.



**STEP FOUR: Pay Your \$200 Refundable Housing Deposit.** Pay your \$200 refundable housing deposit. Your housing contract is not complete until you have paid your deposit.



**STEP FIVE: Wait for Notification Regarding Your Housing Assignment.** After your complete housing contract and \$200 deposit have been received by the Residence Life Department, you are eligible for assignment to a housing facility and room. All housing assignments are made on a first come, first served basis. On-campus housing is in high demand at IWCC and there is no guarantee that all students who complete a housing contract will receive a housing assignment. **Once you have been assigned to a facility and a room, you will be notified in writing.** The IWCC Residence Life Department reserves the right to make changes at any time to housing facility, room, and roommate assignments. You will be notified if your facility, room, or roommate assignment changes.

Name: \_\_\_\_\_ Gender:  Male  Female  
 (Last) (First) (Middle)

Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone Number: ( ) \_\_\_\_\_

IWCC Student I.D. Number or Social Security Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Are you are registered sex offender:  Yes\*  No

\*Please note that Iowa law does not allow registered sex offenders to live within 2000 feet of a licensed day care center. IWCC has a licensed day care center on -campus, therefore registered sex offenders are not allowed to reside in on- campus housing.

Have you ever been charged with or convicted of a felony:  Yes  No

In the past 10 years, have you been the subject of any criminal proceeding other than a minor traffic violation:  Yes  No

You plan to live in campus housing beginning with which term:  Fall 20\_\_\_\_  Spring 20 \_\_\_\_  Summer 20 \_\_\_\_

This housing application will be followed with a lease contract for your signature. A \$200.00 security deposit will be required at the time you return the signed contract. Please send all housing materials to:

Iowa Western Community College  
Attn: Residence Life Office  
2400 College Road  
Council Bluffs, IA 51503

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Iowa Western Community College does not discriminate on the basis of disability, gender, age, race, religion, marital status, or national origin in educational programs, activities, employment practices or admissions procedures. If you have any questions, concerns, or would like to file a complaint in reference to equal housing opportunity, please contact the Vice President of Student Services.