



## Board of Trustees : Meeting Minutes

Minutes for the Regular meeting of the Board of Directors of  
Iowa Western Community College

February 19, 2024 | 2:00pm

### CALL TO ORDER

The Regular Meeting of the Board of Trustees of Iowa Western Community College was held at 2:00 pm on Monday, February 19, 2024, on the Council Bluffs Campus.

The meeting was called to order by President Connie Hornbeck.

### ROLL CALL

Members present: Gilbert Thomas, Kerry Newman, Dr. John Marshall, Matt Johnson, Tom Riley, Kirk Madsen, Connie Hornbeck and Randy Pash. Absent: Chris Blake. Also present: Dr. Dan Kinney, President of the College; Eddie Holtz, Board Treasurer; Erin McKee, Board Secretary, Dr. Jenny Kruger, Kim Henry, Don Kohler, Matt Mancuso, Molly Noon and Shane Larson.

### APPROVE AGENDA

Item 8.04 Approval of Bids for the Football/Soccer Complex was added to the agenda.

Motion was made by Mr. Riley, seconded by Dr. Marshall, to approve the agenda with the addition as presented. All aye votes were recorded. Motion carried.

### APPROVE MINUTES

A correction was made to the attendance. Two past Board members were listed. This was updated.

Motion was made by Mr. Madsen, seconded by Mr. Thomas, to approve the minutes of the Regular Board Meeting held on January 22, 2024, with the correction mentioned. All aye votes were recorded. Motion carried.

Motion was made by Dr. Marshall, seconded by Mr. Thomas, to approve the minutes from the January 5<sup>th</sup> Board Retreat as presented. All aye votes were recorded. Motion carried.

### COMMUNITY DIALOGUE

**Middle School Summer Camps & High School Discovery Days**  
Natalie Harris, Intermediary Network Director, joined to meeting to update the Board on what her team is doing with Middle School Summer Camps and High School Discovery Days.

**MONITORING  
INFORMATION  
ABOUT COLLEGE  
OPERATIONS**

Career Discovery days will be offered in March, April and May for students in grades 9<sup>th</sup> through 12<sup>th</sup>. Summer camps will be happening in June and July for grades 5<sup>th</sup> through 12<sup>th</sup>.

**President's Report**

Dr. Dan Kinney, President of the College, reported on the following:

- Dr. Kinney and several Board members attending the ACCT National Legislative Summit in early February.
- Dr. Kinney and Connie shared information about ACCT Committees and encouraged the board members to apply if interested.
- An update on spring enrollment was shared. At the 10-day count enrollment is up 10.4%. Dr. Kinney shared details about 109 fraudulent students identified by staff.
- Dr. Kinney asked for the Boards feedback on switching the spring commencement ceremony times from 2:00pm and 6:00pm to 1:00pm and 5:00pm. There were no concerns.
- Legislative Update – Dr. Kinney provided an update on what's happening this legislative session. Last week was funnel week. There are several bills impacting community colleges, one being the funding formula bill.
- The All-Iowa Academic Banquet will be February 26 and Community College Day on the Hill will be February 27.
- Dr. Kinney, Eddie Holtz and Kerry Newman will be taking a trip to Pima Community College for an NC3 Benchmarking visit.
- We will host the National Wrestling Tournament on March 1<sup>st</sup> and 2<sup>nd</sup>.
- Strategic Planning continues to move forward. Dr. Kinney would like to have a workshop with the Board in April.

**Community Colleges for Iowa Report**

Connie Hornbeck, Community Colleges for Iowa Representative, reported on the following:

- The Community Colleges for Iowa Board will meet next week.
- The Financial Oversight Committee met and are looking at the proposed budget for next year. Connie will share once this has been approved.

**CONSENT  
AGENDA**

Motion was made by Mr. Johnson, seconded by Dr. Marshall, to approve the Consent Agenda as presented. All aye votes were recorded. Motion carried.

**Personnel Report**

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: None

Employees leaving include: Abigail Gorden, Childcare Associate; Sarah Hempel, Accounting A/R Specialist; David May, Assistant Football Coach; Elizabeth Olsen, College Success Advisor; Jodi Osborne, Senior Desktop Support Technician; Tanner Rodenburg, Programmer Analyst; Jacalyn Velthoff, Programmer Analyst; Emily Wood, Certified Athletic Trainer

#### **Financial Report**

Eddie Holtz, Vice President of Finance, presented the Board with the Financial Statements for the period ending January 31, 2024.

The FY23 audited results for the Iowa Western Community College Foundation were shared.

#### **Curriculum**

Dr. Kruger, Vice President of Academic Affairs, presented the Board with curriculum.

- General Studies AA will be offered online at the Clarinda Correctional Facility

### **ACTION ITEMS**

#### **Presentation and Approval of Preliminary Budget**

Eddie Holtz presented the Board with the FY25 Preliminary Budget.

Motion was made by Mr. Thomas, seconded by Mr. Madsen, to approve the preliminary budget as presented. All aye votes were recorded. Motion carried.

#### **Set Public Hearing for the Approval of the FY25 Published Budget**

Motion was made by Mr. Thomas, seconded by Mr. Johnson, to set March 11<sup>th</sup> as the date of a public hearing for the approval of the FY25 published budget. All aye votes were recorded. Motion carried.

#### **Approval of New Athletic Program**

Shane Larson, Director of Athletics, presented the Board with a recommendation to start Men's and Women's Swimming.

Motion was made by Mrs. Newman, seconded by Mr. Thomas, to approve the addition of Men's and Women's Swimming. All aye votes were recorded. Motion carried.

#### **Approval of Bids for the Football/Soccer Complex**

Bids opened on February 8<sup>th</sup> for the John and Harriet Weibe Football/Soccer Complex. The winner bidder was Nemaha with a bid of \$3,074,000. Motion was made by Dr. Marshall, seconded by Mr.

**ADJOURNMENT**

Thomas, to approve the bid as presented. All aye votes were recorded. Motion carried.

Motion was made by Mr. Johnson, seconded by Mrs. Newman, to adjourn. All aye votes were recorded. Motion carried.

*The meeting adjourned at 4:09pm.*



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Connie Hornbeck, Board President



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Erin McKee, Board Secretary