



## Board of Trustees Meeting | August 19, 2024

### Minutes

Iowa Western Community College  
8/19/2024 2:00 PMCDT

@ 2700 College Rd, Council Bluffs, IA 51503

#### **Attendance**

##### **Present:**

Members: Tom Riley, Chris Blake (remote), Connie Hornbeck, Matt Johnson, Kirk Madsen, John Marshall MD, Gilbert Thomas

Guests: Kim Henry, Eddie Holtz, Vicki Hoskovec, Dan Kinney, Jenny Kruger, Shane Larson, Matt Mancuso, Erin McKee, Molly Noon

##### **Absent:**

Members: Kerry Newman, Randy Pash

#### 1. Call to Order

The meeting was called to order at 2:00pm by Board Chair, Connie Hornbeck.

#### 2. Roll Call

Board Chair Hornbeck asked for roll to be taken. Board Secretary, Erin McKee, called for and recorded attendance.

#### 3. Approve Agenda

Board Chair Hornbeck asked if there were any additions or deletions to the meeting agenda. Hearing none, she asked for a motion to approve the agenda as presented.

##### **Motion:**

A motion was made to approve the agenda as presented.

All aye votes were recorded. Motion carried.

#### 4. Correct, Amend and Approve Minutes of the Regular Meeting Held on July 15, 2024

Board Chair Hornbeck asked if there were any amendments to the minutes from the Regular Meeting held on July 15, 2024. Hearing none, she asked for a motion to approve the minutes as presented.

##### **Motion:**

A motion was made to approve the minutes as presented.

All aye votes were recorded. Motion carried.

#### 5. Monitoring Information About College Operations

### 5.1. President's Report (Presenters: Dr. Dan Kinney, President)

Dr. Kinney introduced Clint Meyer, Associate Professor of Diesel Technology; and Andrew Cole, Instructor of Welding. They joined the meeting to share an update from the NC3 Leadership Summit and also update the Board on what NC3 is and what we will be implementing with our membership to the organization. They also shared how this will align with Skills USA. The college also became a member of this organization last October.

Construction on the Weibe Complex continues to move along as scheduled. Teams should be able to practice on the field in a few weeks. The Grand Opening Ceremony is planned for October 11 at 1:00pm with a home soccer game taking place at 2:00pm.

Dr. Kinney shared that Dr. Shelli Inness, Dean of Communication & Fine Arts, has left Iowa Western. The Academic Division has decided not to replace the position but instead re-organize and shift areas of responsibility to other Academic Deans.

The Black Tie Patio Party was held August 10th at the home of Dr. John and Jean Marshall. This was the 25th year of the event and was one of the largest in attendance. The event went well. Upcoming Black Tie events include: Cheers for Scholarships on September 5th and the main Black Tie event on October 12th.

Dr. Kinney shared that the Board needs to look at changing the date of the October meeting, as most of the Board will be traveling to Seattle for the ACCT Leadership Congress. The group would like to push the meeting back to Monday, October 28.

### 5.2. Community Colleges for Iowa Report (Presenters: Connie Hornbeck, Community Colleges for Iowa Representative)

Connie shared that the full Community Colleges for Iowa Board will be meeting next week. The Finance Committee met this morning to review the audit. They received an unmodified opinion. They also reviewed the facilities fund. The operational fund is currently sitting with twelve months of expenses. The group is working to identify immediate needs that can be addressed with these funds.

### 5.3. Other Reports

#### 5.3.1. Arts Center Update (Presenters: Tim Dickmeyer, Director of the Arts Center)

Tim Dickmeyer, Director of the Arts Center, presented the Trustees with an update on activities happening at the Arts Center this past year and shared plans for the upcoming National Performance Series.

## 6. Consent Agenda

### 6.1. Personnel Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz, presented the Board with the Personnel Report.

New employees include: Marcela Bueno, Assistant Women's Soccer Coach; Keelynd Clinton, Residence Life Coordinator; Ashley Johnston, Continuing Education Administrative Assistant; Justin Miller, Instructor of Computer Information Technology; James Pyatt, Admissions Advisor/Recruiter; Zachary Sigler, Assistant Softball Coach.

Employees leaving include: Jerry Havener, Clarinda Maintenance Manager; Jack Hoover, Admissions Advisor/Recruiter; Allyne Clark, Assistant Softball Coach; Mitchell McIntyre, Assistant Baseball Coach.

### 6.2. Presentation of Bills for Payment

The bills were reviewed by this month's auditors, Kirk Madsen and Connie Hornbeck, with no concerns.

6.3. Annual Year-End Financial Report (Presenters: Eddie Holtz, Vice President of Finance)

Eddie Holtz, Vice President of Finance, presented the Board with the financial statements ending June 30, 2024.

6.4. Curriculum (Presenters: Dr. Jenny Kruger, Vice President of Academic Affairs)

Dr. Jenny Kruger, Vice President of Academic Affairs, presented the Board with the updates to curriculum.

7. Action Items

7.1. Approval of New Board Policy - Public Comment to the Board of Trustees

The Board reviewed the final draft of a new Board Policy - Public Comment. The draft includes feedback from the July Board meeting. There were no concerns with the policy. Also included with the policy is a draft of a form that members will need to complete when they want to address the Board. The Board was in favor of using the form.

**Motion:**

A motion was made to approve the Public Comment and Public Comment Form as presented.

All aye votes were recorded. Motion carried.

7.2. Approval of Revisions for Board Policy 2.4 Agenda Control

Board Policy 2.4 Agenda Control was updated to reflect the new flow of the meeting with the Public Comment Policy. Public Comment will replace Community Dialogue and all institutional updates will fall under Monitoring Reports. There were no concerns with the policy update.

**Motion:**

A motion was made to approve the update to Board Policy 2.4 Agenda Control as presented.

All aye votes were recorded. Motion carried.

7.3. Approval of Resolution Naming Depositories

The Board reviewed the Resolution Naming Depositories with the addition of First Whitney Bank in Atlantic.

**Motion:**

A motion was made to approve the Resolution Naming Depositories as presented.

All aye votes were recorded. Motion carried.

7.4. Approval of Resolution Ordering an Election on the Issuance of \$55,000,000  
General Obligation School Bonds

The Board reviewed the Resolution Ordering an Election on the Issuance of \$55,000,000  
General Obligation School Bonds. Rendering of the Transportation & Logistics Building were  
shared and tentative plans for the space that would be opening up were shared with the Board.

**Motion:**

Motion was made to approve the resolution as presented.

A roll call vote was taken with all aye votes recorded. Motion carried.

8. Adjournment

Board Chair Hornbeck asked for a motion to adjourn.

**Motion:**

A motion was made to adjourn.

All aye votes were recorded. Motion carried. The meeting was adjourned at 4:06pm.